Wendy D. Simmerman
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Summary

Strong teaching, supervisory, organizational, and research skills. Excellent track record of positive student and supervisory evaluations.

Education

3 years graduate work, Theatre Critical Studies *2002-2005*
Brigham Young University, UT ,

B.A. in Theatre Studies, minors in English & History *2002*
Brigham Young University, UT

Career History

Academic Tutoring Coordinator, University College, *Utah Valley University*. *2008—present*

- Direct operations of Academic Tutoring, including hiring, training, and supervising tutors and lab assistants, conducting program assessment, maintaining resources and inventory, and coordinating with other departments to provide tutoring services.
- Meet student and faculty needs through various learning support models such as Supplemental Instruction, Mentored Study Groups, and Tutoring Services.
- Serve on campus committees as assigned, including UC Assessment Committee, Emergency Response Building Captain, UC Mission Task Force, and chairing the UC Student Boot Camp Committee

Adjunct Faculty, English Department, *Utah Valley University*. *2004—2011*

- Teach 2-3 classes each semester in beginning and intermediate writing. Develop syllabi, plan coursework, classroom instruction, meet with students, and stay abreast of ongoing research & pedagogical theory
- Work with inter-campus departments such as ESL, Basic Composition, Office of Disabilities, and High-School learning partnerships to optimize students' performance and experience.
- Participate in faculty meetings and departmental assignments, including ongoing assessments of the writing program.

Graduate Instructor & Teaching Assistant, *Brigham Young University* *2001-2004*

- Grading papers, meeting with students, teaching small groups (10-25 students) and lecturing in large classes (500 students), computing grades, selecting textbooks, research assistance and troubleshooting/training in online classroom management programs.

Property Management, *Simmerman Enterprises (self-employed)* *1998-2001*

- Duties included bookkeeping, advertising and promotions, handling legal aspects in and out of court, overseeing repairs and maintenance, working with BYU Off-Campus Housing, managing tenant complaints.

Nutrition Manager & Education Director, *Good Earth Natural Foods.* *1994-1998*

- Coordinated all special events and promotions, conducted consumer education events in and out of the stores, trained and evaluated employees, ordering and merchandising, managed customer service

Memberships

National College Learning Center Association
College Reading and Learning Association
National Association of Developmental Education

Presentations

College Reading and Learning Association — *November 2011*
"Beyond Tutoring: Creating Partnerships for Success"
Pre-Conference Institute
2011 National Conference, San Diego, CA

UVU Summer University — *May 2011*
"The 100-Day Plan: Identifying & Achieving Your Goals"
"Feng Shui for Your Office"

UVU's Scholarship of Teaching & Engagement Conference — *March 2011*
"Conspicuous Pedagogy: Critical Thinking Across Disciplines"
Co-presentation with Lucas Earl

Southwest Association of Developmental Education — *October 2010*
2010 Regional Conference
"Teaching the Big Picture: An Interdisciplinary Approach to Critical Thinking Pedagogy"
Co-presentation with Lucas Earl

National College Learning Center Association — *October 2009*
"Turn Ideas Into Action: Develop a Plan with NCLCA Past Presidents"
2009 National Conference, Denver, CO

College Reading and Learning Association—Utah
2009 Utah Conference, Ogden, UT — *May 2009*
"Assessment Principles in Practice: Strengthening Learning Assistance Programs"
Panel Presentation with Maureen Andrade, Kathryn Van Wagoner, Leigh Ann Copas and Pat Nelson

National Association of Developmental Education — *February 2009*
2009 National Conference, Greensboro, NC
"Assessing Tutoring Support Centers: Key Principles and Positive Outcomes"
Panel Presentation with Maureen Andrade, Kathryn Van Wagoner, Leigh Ann Copas and Pat Nelson

Awards

2010-2011 UVU Wolverine Achievement Staff Excellence Award Finalist
Utah Valley University

2009 National Winner, Karen Quinn Scholarship, Summer Institute
National College Learning Center Association

2002 Directing Showcase Award
Brigham Young University, Department of Theatre & Media Arts

2002 Directing Merit Award
American College Theatre Festival Regional Award

2002-2004 Graduate Teaching Fellowship
Brigham Young University, Department of Theatre & Media Arts

2000 Office of Research & Creative Activities Undergraduate Scholarship
Brigham Young University

1994—1996 Talent Award Scholarship
Brigham Young University, Department of Theatre & Media Arts

1993 ARK Leadership Scholarship
Fremont County, CO